



LEROY D. BACA, SHERIFF

May 4, 2007

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION, INTENT TO FILE A REQUEST FOR A SOLE SOURCE
EQUIPMENT MAINTENANCE AGREEMENT WITH
MIDEO SYSTEMS, INCORPORATED**

PURPOSE

This letter provides advance notification to your Board that the Los Angeles County Sheriff's Department (Department) intends to enter into negotiations for a sole source agreement with Mideo Systems, Incorporated (Mideo). The proposed agreement with Mideo will allow continued maintenance and support services of proprietary digital forensic imaging equipment owned and operated by the Department's Scientific Services Bureau (SSB).

BACKGROUND

The SSB operates one of the largest full-service crime laboratories in the United States. The Department's crime laboratories provide forensic science support to all Los Angeles County law enforcement agencies, with the exception of the Los Angeles Police Department. Approximately one half of the nearly 70,000 cases submitted annually to the crime laboratories are from the Department's investigators while the remainder are from local, state, and federal police agencies. Since 1989, the SSB has been an accredited laboratory through the American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB).

In order to ensure that the Mideo equipment continues to operate efficiently and effectively, it must be regularly maintained and repaired within a reasonable time frame when problems are detected.

A Tradition of Service

Preventive maintenance, major repairs, and the servicing of specialized components for proprietary Mideo equipment must be performed by a highly specialized and qualified vendor. The services are critical to the operational integrity of the SSB and its ability to accurately capture and catalog digital forensic evidence.

FISCAL IMPACT/FINANCING

The Department has identified funds in its operating budget to begin this service. Funding required to provide these services will be budgeted annually.

CONTRACT TERM AND COST

The term of the proposed agreement shall be for three years with options to extend the agreement for up to two additional one-year periods, plus one six-month period in any increment.

The first year maintenance cost for this equipment will be \$37,431. Due to a recent purchase of new Mideo systems, the annual cost beginning in year two will be \$112,452. The agreement also contains a requirement for the tear down and reconfiguration (TMR) of ten (10) systems at no additional cost to the County. The cost for TMR services beyond the original ten systems is not expected to exceed \$10,000.

The total contract sum is estimated to be \$553,464.

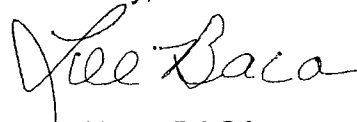
JUSTIFICATION FOR PROCEEDING ON SOLE SOURCE BASIS

Mideo has advised us that it is the sole source manufacturer-proprietor of the SSB's Mideo systems. Mideo asserts that it does not train, certify, license, or otherwise endorse any third party to provide support, maintenance, and/or upgrade services to their proprietary Mideo technology.

The Department posted a Request for Letters of Interest on the Department's and County's websites for firms capable of providing maintenance for the equipments and software. Mideo was the sole respondent.

Pursuant to Board policy, the Department will engage in sole source negotiations with the vendor unless otherwise instructed by the Board.

Sincerely,



LEROY D. BACA
SHERIFF